LUND UNIVERSITY
Faculty of Social Sciences

Department of Gender Studies

Traineeship in Gender Studies

Information for workplaces interested in accepting a trainee

Students in Gender studies at Lund University have the opportunity to include a one semester traineeship in their bachelor or master's degree. The traineeship is an opportunity for the student to develop relevant skills for the labor market in the last stages of their undergraduate education. The traineeship also gives them an opportunity to put into practice theories and methods they have learned during their gender studies courses.

If you choose to welcome a trainee for one semester, your organization will meet a colleague with an extensive competence within the field of Gender Studies, and with excellent competence in some of the following fields of study: *Equality and Diversity*; *Media and Representation,* or *Migration, Social Justice and Globalization*. Furthermore, the degrees in Gender studies at Lund University emphasizes how gender interacts with other social relations such as class, ethnicity and sexual identity. The students are broadly oriented within social sciences and are trained to use analytical and methodological tools accordingly.

If you are willing to accept a trainee you commit to offering the student qualified tasks where they can use their gender competence, and to give them an assignment that they will work with independently. You should also assign to the student a supervisor, with the responsibility of introducing the student to the workplace as well as meeting regularly with the student to discuss work tasks, progress and the independent assignment. The supervisor must sign a plan of traineeship created in dialogue with the student, as well as an evaluation at the end of the traineeship.

The traineeship location must thus be able to offer work tasks that have an obvious connection to Gender Studies. The specific assignments can vary: text and image production from a gender perspective, reviews of reports or studies, drawing up proposals of policies and plans. The traineeship can be located within both the public and the private sector, in non-profit organizations, in Sweden or abroad.

Plan of traineeship

The plan of traineeship is an agreement between the traineeship location through the supervisor, the trainee and Centre for Gender Studies. From this the following should be clear:

- The main work tasks the trainee will have and how these involve the use of their gender studies competence.
- The independent assignment task should be described in detail and it should be clear how much time it is expected to take.
- The traineeship location certifies, through the supervisor, that they assess that the trainee will have the possibility to fulfil the learning outcomes of the course.

Supervision

The supervisor is to give an introduction to the workplace and be at hand to support the trainee in their work. In addition, the supervisor is to give instructions on work tasks to be performed by the trainee and to follow them up. It is of importance that the supervisor discusses the result of the trainee's work on a regular basis and that the trainee gets to follow up on their work by participation in the daily work at the workplace.

Apart from everyday contact, supervision should take place in at least six at forehand planned meetings. The supervisor should also help with different kinds of problems that might appear during the traineeship.

If you have any questions, please contact the study counsellor for the course, Josefina Backman, at josefina.backman@soc.lu.se.